

PARTY TIME



PALACE

723 W. Golf Road

Des Plaines, IL 60016

Phone #847-437-3100

desplaines@partytimepalace.com

ATTENTION CUSTOMERS:

Children Must be supervised at all times.

No outside food or drinks allowed (with the exception of cake).

Socks are required.

No outside amusements.

No confetti.

Party Time Palace is not responsible for lost, stolen or damaged Items
(includes cake or presents)

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- On the date of the party, please make sure that you and all guests arrive on time. In the event that you are late, extra time cannot be granted to your party. All parties are based on a time schedule, so once your party slot is up, you and all guests will vacate the party room for us to prepare for our next party
 - You may show up no more than 10 minutes prior to the party start time.
 - Any additional pizzas ordered may NOT be cancelled.

Transfer and Cancellation Policy:

- Deposits are nonrefundable. Your deposit will be applied to the final bills.
- If you need to reschedule a party, and it is greater than 1 week prior to the start date, we will allow for one transfer to a new date.
- If the party is cancelled within 48 hours of the party date, but rescheduled, we will allow for one transfer to a new date with a \$25.00 transfer fee.
- **If the party is completely cancelled, the deposit is forfeited.**

I agree that all rules were explained to me by a Party Time Palace associate and/or supervisor.
You have received information from us and we expect that all guidelines will be followed.

Patron Signature: _____ Date: _____

Manager initials _____